

## SCHEDULE OF COSTS - CONVENTIONAL MEDIATION (i) - CARO CENTRE

Schedule of Costs excluding tax, fees and expenses applicable as at 27 September 2021 for a period of six months

Amount in dispute (ii)	Package 3hrs	Package 5hrs	Package 10hrs	Overtime charges
Up to 50,000 Euros	(1) Registration fees (iii): EUR 300 (iv) EUR 150 per party  (2) Mediator's fees: Hourly rate: EUR 150 X 3: EUR 450 (v)  (3) Administrative costs: EUR 50 (vi)  <b>Total: EUR 800 (vii)</b>	(1) Registration fees: EUR 350 EUR 175 per party  (2) Mediator's fees: Hourly rate: EUR 150 X 5: EUR 750  (3) Administrative costs: EUR 75  <b>Total: EUR 1,175</b>	(1) Registration fees: EUR 400 EUR 200 per party  (2) Mediator's fees: Hourly rate: EUR 150 X 10: EUR 1,500  (3) Administrative costs: EUR 150  <b>Total: EUR 2,050</b>	(1) Administrative costs: EUR 100 per additional 3 hours  (2) Mediator's fees: EUR 170 per additional hour
From 50,001 to 500,000 Euros	(1) Registration fees: EUR 400 EUR 200 per party  (2) Mediator's fees: Hourly rate: EUR 180 X 3: EUR 540  (3) Administrative costs: EUR 100  <b>Total: EUR 1,040</b>	(1) Registration fees: EUR 450 EUR 225 per party  (2) Mediator's fees: Hourly rate: EUR 180 X 5: EUR 900  (3) Administrative costs: EUR 150  <b>Total: EUR 1,500</b>	(1) Registration fees: EUR 500 EUR 250 per party  (2) Mediator's fees: Hourly rate: EUR 180 X 10: EUR 1,800  (3) Administrative costs: EUR 300  <b>Total: EUR 2,600</b>	(1) Administrative costs: EUR 200 per additional 3 hours  (2) Mediator's fees: EUR 200 per additional hour

Amount in dispute <i>(ii)</i>	Package 3hrs	Package 5hrs	Package 10hrs	Overtime charges
From 500,001 to 1 million Euros	(1) Registration fees: EUR 500 <i>EUR 250 per party</i> (2) Mediator's fees: Hourly rate: EUR 200 X 3: EUR 600 (3) Administrative costs: EUR 120 <b>Total: EUR 1,220</b>	(1) Registration fees: EUR 550 <i>EUR 275 per party</i> (2) Mediator's fees: Hourly rate: EUR 200 X 5: EUR 1,000 (3) Administrative costs: EUR 200 <b>Total: EUR 1,750</b>	(1) Registration fees: EUR 600 <i>EUR 300 per party</i> (2) Mediator's fees: Hourly rate: EUR 200 X 10: EUR 2,000 (3) Administrative costs: EUR 400 <b>Total: EUR 3,000</b>	(1) Administrative costs: EUR 240 per additional 3 hours (2) Mediator's fees: EUR 220 per additional hour
From 1 million to 5 million Euros	(1) Registration fees: EUR 600 <i>EUR 300 per party</i> (2) Mediator's fees: Hourly rate: EUR 250 X 3: EUR 750 (3) Administrative costs: EUR 150 <b>Total: EUR 1,500</b>	(1) Registration fees: EUR 650 <i>EUR 325 per party</i> (2) Mediator's fees: Hourly rate: EUR 250 X 5: EUR 1,250 (3) Administrative costs: EUR 250 <b>Total: EUR 2,150</b>	(1) Registration fees: EUR 700 <i>EUR 350 per party</i> (2) Mediator's fees: Hourly rate: EUR 250 X 10: EUR 2,500 (3) Administrative costs: EUR 500 <b>Total: EUR 3,700</b>	(1) Administrative costs: EUR 300 per additional 3 hours (2) Mediator's fees: EUR 280 per additional hour
Greater than 5 million Euros	(1) Registration fees: EUR 700 <i>EUR 350 per party</i> (2) Mediator's fees: Hourly rate: EUR 300 X 3: EUR 900 (3) Administrative costs: EUR 180 <b>Total: EUR 1,780</b>	(1) Registration fees: EUR 750 <i>EUR 375 per party</i> (2) Mediator's fees: Hourly rate: EUR 300 X 5: EUR 1,500 (3) Administrative costs: EUR 300 <b>Total: EUR 2,550</b>	(1) Registration fees: EUR 800 <i>EUR 400 per party</i> (2) Mediator's fees: Hourly rate: EUR 300 X 10: EUR 3,000 (3) Administrative costs: EUR 600 <b>Total: EUR 4,400</b>	(1) Administrative costs: EUR 360 per additional 3 hours (2) Mediator's fees: EUR 350 per additional hour

## GENERAL TERMS AND CONDITIONS:

- (i) This schedule of costs is applicable to conventional mediation and court-ordered mediation, subject to the adaptation provided for at Article 3(4) of the OHADAC Mediation Rules.
- (ii) The amount at stake shall be determined on the basis of the cumulative amounts of the parties' financial requests.
- (iii) The registration fees must be paid at the time the CARO Centre is contacted and are non-refundable, even if the mediation process is not pursued. Half of the fees will be payable by each party and will be paid in full by the petitioner in advance. When several mediators are appointed, the Centre will charge the registration fees for each mediator appointed.
- (iv) On the basis of two parties to the mediation procedure, and one mediator appointed. If, in light of the circumstances of the case, the parties request the appointment of several mediators, the amount of the registration fees and of the administrative costs shall be multiplied by the number of appointed mediators.
- (v) The mediator's fees are exclusive of VAT. The mediator invoices VAT directly to the parties. When the mediation process goes beyond 8pm, the mediator's fees shall be increased of 20%.
- (vi) The administrative costs are estimated in Euros (EUR), on the basis of one mediator appointed. Nevertheless, the administrative costs may be paid in the following other currencies: USD, based on the conversion rate in force on the request date.

The administrative costs incurred by the Centre's due diligence during the mediation procedure include:

- a. The proposal of one mediator competent to conduct the mediation procedure;
- b. The appointment of one mediator;
- c. The financial management of the mediation procedure;
- d. The possible replacement of the mediator if he or she is no longer able to conduct the mediation in accordance with the Mediation Rules and applicable rules of deontology.

(vii) This total is estimated on the basis of two parties to the mediation procedure, and one mediator appointed.

Administrative costs and mediator's fees do not include room rentals nor possible costs and disbursements in the case of the mediator's travel and accommodation, expenses, *etc.* The Centre will nevertheless be able recommend interesting solutions for the rental of conference rooms thanks to the network of Caribbean partners.

The Centre's administrative costs and expenses and the mediator's fees shall be paid at the time of the appointment of the mediator by the Centre and non-refundable regardless of the outcome of the mediation procedure.