

SCHEDULE OF COSTS - FACILITATION - CARO CENTRE

Schedule of Costs excluding tax, fees and expenses applicable as at 27 September 2021 for a period of six months

Amount at stake (i)	Package 3hrs	Package 5hrs	Package 10hrs	Overtime charges
Up to 50,000 Euros	(1) Registration fees (ii): EUR 300 (iii) <i>EUR 150 per party involved in the transaction or the project</i> (2) Facilitator's fees: Hourly rate: EUR 150 X 3: EUR 450 (iv) (3) Administrative costs: EUR 100 (v) Total: EUR 850 (vi)	(1) Registration fees: EUR 350 <i>EUR 175 per party</i> (2) Facilitator's fees: Hourly rate: EUR 150 X 5: EUR 750 (3) Administrative costs: EUR 75 Total: EUR 1,175	(1) Registration fees: EUR 400 <i>EUR 200 per party</i> (2) Facilitator's fees: Hourly rate: EUR 150 X 10: EUR 1,500 (3) Administrative costs: EUR 150 Total: EUR 2,050	(1) Administrative costs: EUR 100 per additional 3 hours (2) Facilitator's fees: EUR 170 per additional hour
From 50,001 to 500,000 Euros	(1) Registration fees: EUR 450 <i>EUR 225 per party</i> (2) Facilitator's fees: Hourly rate: EUR 180 X 3: EUR 540 (3) Administrative costs: EUR 100 Total: EUR 1,090	(1) Registration fees: EUR 500 <i>EUR 250 per party</i> (2) Facilitator's fees: Hourly rate: EUR 180 X 5: EUR 900 (3) Administrative costs: EUR 150 Total: EUR 1,550	(1) Registration fees: EUR 600 <i>EUR 300 per party</i> (2) Facilitator's fees: Hourly rate: EUR 180 X 10: EUR 1,800 (3) Administrative costs: EUR 300 Total: EUR 2,700	(1) Administrative costs: EUR 300 per additional 3 hours (2) Facilitator's fees: EUR 200 per additional hour

Amount at stake (i)	Package 3hrs	Package 5hrs	Package 10hrs	Overtime charges
From 500,001 to 1 million Euros	(1) Registration fees: EUR 500 <i>EUR 250 per party</i> (2) Facilitator's fees: Hourly rate: EUR 200 X 3: EUR 600 (3) Administrative costs: EUR 120 Total: EUR 1,220	(1) Registration fees: EUR 550 <i>EUR 275 per party</i> (2) Facilitator's fees: Hourly rate: EUR 200 X 5: EUR 1,000 (3) Administrative costs: EUR 200 Total: EUR 1,750	(1) Registration fees: EUR 600 <i>EUR 300 per party</i> (2) Facilitator's fees: Hourly rate: EUR 200 X 10: EUR 2,000 (3) Administrative costs: EUR 400 Total: EUR 3,000	(1) Administrative costs: EUR 240 per additional 3 hours (2) Facilitator's fees: EUR 220 per additional hour
From 1 million to 5 million Euros	(1) Registration fees: EUR 600 <i>EUR 300 per party</i> (2) Facilitator's fees: Hourly rate: EUR 250 X 3: EUR 750 (3) Administrative costs: EUR 150 Total: EUR 1,500	(1) Registration fees: EUR 650 <i>EUR 325 per party</i> (2) Facilitator's fees: Hourly rate: EUR 250 X 5: EUR 1,250 (3) Administrative costs: EUR 250 Total: EUR 2,150	(1) Registration fees: EUR 700 <i>EUR 350 per party</i> (2) Facilitator's fees: Hourly rate: EUR 250 X 10: EUR 2,500 (3) Administrative costs: EUR 500 Total: EUR 3,700	(1) Administrative costs: EUR 300 per additional 3 hours (2) Facilitator's fees: EUR 280 per additional hour
Greater than 5 million Euros	(1) Registration fees: EUR 700 <i>EUR 350 per party</i> (2) Facilitator's fees: Hourly rate: EUR 300 X 3: EUR 900 (3) Administrative costs: EUR 180 Total: EUR 1,780	(1) Registration fees: EUR 750 <i>EUR 375 per party</i> (2) Facilitator's fees: Hourly rate: EUR 300 X 5: EUR 1,500 (3) Administrative costs: EUR 300 Total: EUR 2,550	(1) Registration fees: EUR 800 <i>EUR 400 per party</i> (2) Facilitator's fees: Hourly rate: EUR 300 X 10: EUR 3,000 (3) Administrative costs: EUR 600 Total: EUR 4,400	(1) Administrative costs: EUR 360 per additional 3 hours (2) Facilitator's fees: EUR 350 per additional hour

GENERAL TERMS AND CONDITIONS:

- (i) The amount at stake refers to the amount (even approximate) of the transaction or project which the parties intend to set up, and for which the intervention of a facilitator is needed.
- (ii) The registration fees must be paid at the time the CARO Centre is seized and are non-refundable, even if the facilitation process is not pursued. The fees will be payable by each party involved in the negotiation or the setting up the project and will be paid in full by the petitioner in advance. When the facilitation process requires more than one facilitator, the registration fee will be charged for each new appointed facilitator.
- (iii) On the basis of two parties involved, and for a facilitation procedure involving the appointment of a single facilitator. If, depending on the issues raised, the parties wish to appoint a panel of several facilitators, the amount of registration fees will be multiplied by the number of facilitators involved, as well as the administrative costs.
- (iv) The facilitator's fees are exclusive of VAT. The facilitator invoices VAT directly to the parties. When the facilitation process goes beyond 8pm, the facilitator's fees shall be increased of 20%.
- (v) The administrative costs are estimated in Euros (EUR), on the basis of one facilitator appointed. Nevertheless, the administrative costs may be paid in the following other currencies: USD, based on the conversion rate in force on the request date.

The administrative costs incurred by the Centre's due diligence during the facilitation procedure include:

- a. The proposal of one facilitator competent to conduct the facilitation procedure;
- b. The appointment of one facilitator;
- c. The financial management of the facilitation procedure;
- d. The possible replacement of the facilitator if he or she is no longer able to conduct the facilitation in accordance with the Facilitation Rules and applicable rules of deontology.

(vi) This total is an estimate based on two parties involved in a negotiation or the setting up of a project, and the appointment of a single facilitator.

Administrative costs and facilitator's fees do not include room rentals nor possible costs and disbursements in the case of the facilitator's travel and accommodation, expenses, *etc.* The Centre will nevertheless be able recommend interesting solutions for the rental of conference rooms thanks to the network of Caribbean partners.

The Centre's administrative costs and expenses and the facilitator's fees shall be paid at the time of the appointment of the facilitator by the Centre and are non-refundable regardless of the outcome of the facilitation procedure.